

Verizon Wireless Discount Verification

The Work Number Employment Data Request Form

Guide to assist CSX union retirees, who don't have a work email address, in obtaining verification information to submit to Verizon Wireless for wireless discounts

Verizon Wireless subscribers who have been asked to confirm their discount eligibility can go to the following link:

<https://www.verizonwireless.com/discounts>

If the subscriber has a CSX email domain name, they can enter their CSX email address and follow the process.

If the subscriber does not have a CSX email address, they can select the "Don't Have An Email Address" link and select the "Discount Eligibility Form" link.

At that point the subscriber can fill out the short, online form and submit. They will then be asked to upload or fax their supporting documentation for processing.

If their pension is direct deposit, they can black out personal data and submit that documentation.

Employee Discount Program

Discount Eligibility Form

Please complete the form below. If we find your employer in our systems, you will be given the option to upload or fax us a copy of your proof of employment.

Please have one of the following proof of employment documents ready:

- **Employee Badge.** Must contain employer's name and employee's first and last name.
- **OR Paystub.** Black Out: salary, tax amounts, banking information and Social Security Number before providing document. Date, Employee name and Company ID must be visible when scanned. Paystub should not be more than 60 days old from date of submission.

For members of our military, please do not submit your military ID. Instead, provide any of the following:

- Paystub
- Veteran's ID Card
- DD Form 214



Employer Information

Company name, address (including city, state and zip) must match your corporate Headquarters name and address.

Company Name*: (Corporate HQ Name)

CSX

Address Line 1*: (Corporate HQ Address)

500 Water Street

Address Line 2:

City*: (Corporate HQ City, State, Zip)

Jacksonville

State*:

FL

Zip Code*:

32202

Employee Information

Employee First Name, Last Name, Wireless Phone Number and Billing Zip Code must all match up on the VZW Bill.

Employee First Name*:

Home Phone Number*:

Wireless Phone Number*:

Work Email Address:

Employee Last Name*:

Work Phone Number*:

Last 4 Digits of SSN*:

Billing Zip Code*:

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The Work Number Employment Data Request Form

To obtain a copy of the Work Number Employment Data Request Form

- Go to the Work Number via the internet www.theworknumber.com
- Click “I’m an Employee” button
- Click “Enter Site” button

VERIFICATION SERVICES | [Main Menu](#) Contact Us |

I want to...

I'm a Verifier

Commercial Verifiers
Do you need proof of employment or income to grant credit? Do you need proof of employment or income to monitor your portfolio of loans? Do you want to check work history for a job candidate?

Social Service Verifiers
Are you a government agency looking for employment and income to determine eligibility for government assistance?

I'm an **Employee**

I'm an **Employer**

I'm not sure

Enter Site

Enter Site

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VERIFICATION SERVICES | [Main Menu](#) Contact Us |

I want to...

I'm a Verifier

Provide Verifiers Secure Access to Your Employment and Income Information.
Are you an employee whose employer has their records on The Work Number? Are you needing to provide a salary key to a verifier? Need to access webManager?

Looking for your W-2?
[Learn More](#)

I'm an **Employee**

I'm an **Employer**

I'm not sure

Enter Site

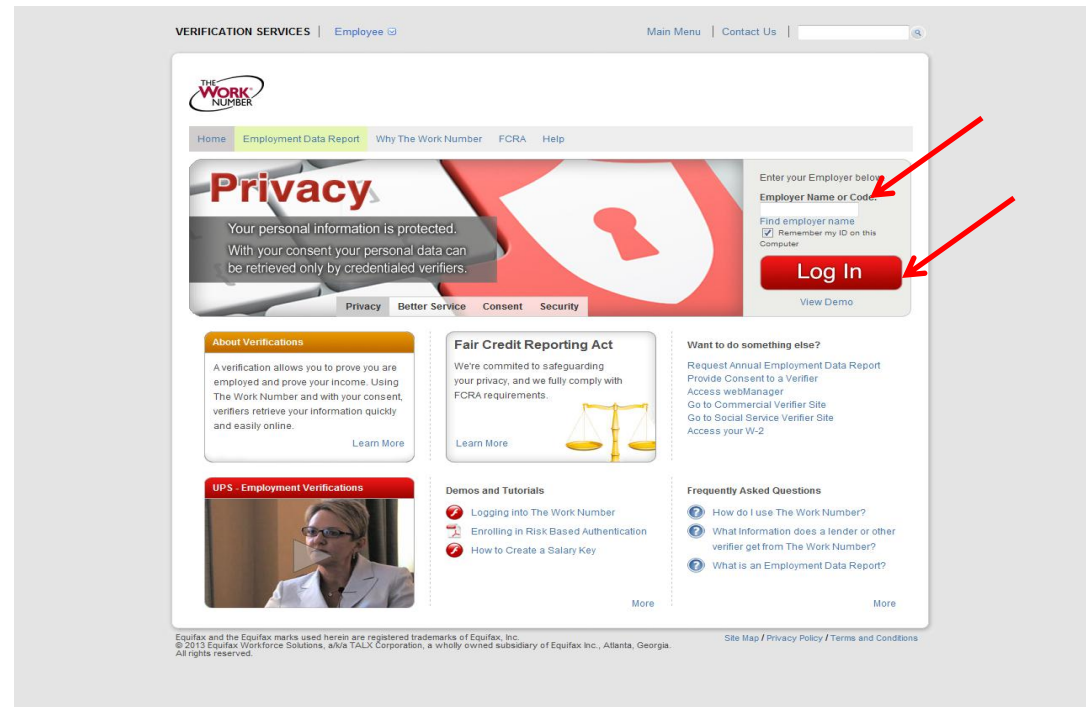
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Verizon Wireless Discount Verification

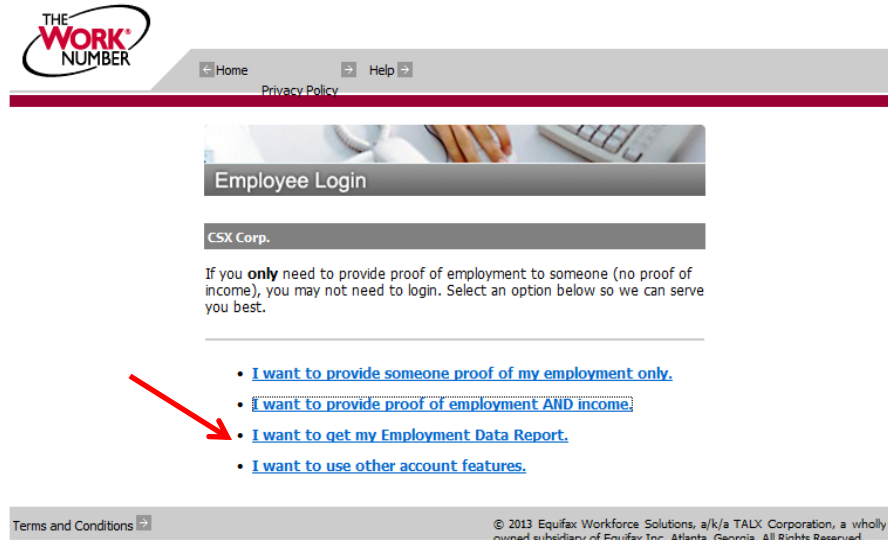
The Work Number Employment Data Request Form

- Enter 10009 in the “Employer Name or Code” box
- Click “Log In”

- Select "I want to get my Employment Data Report"



The screenshot shows the 'Privacy' page of The Work Number website. At the top, there is a navigation bar with 'Home', 'Employment Data Report', 'Why The Work Number', 'FCRA', and 'Help'. The main content area features a large 'Privacy' heading with a keyhole graphic. Below this, there is a text box stating 'Your personal information is protected. With your consent your personal data can be retrieved only by credentialed verifiers.' To the right, there is a form with the label 'Enter your Employer below' and a field for 'Employer Name or Code'. Below the field is a 'Log In' button, which is highlighted with a red arrow. There is also a 'Remember my ID on this Computer' checkbox. Below the form, there are several sections: 'About Verifications', 'Fair Credit Reporting Act', 'Want to do something else?', 'Demos and Tutorials', and 'Frequently Asked Questions'. At the bottom, there is a footer with copyright information and a 'Site Map / Privacy Policy / Terms and Conditions' link.

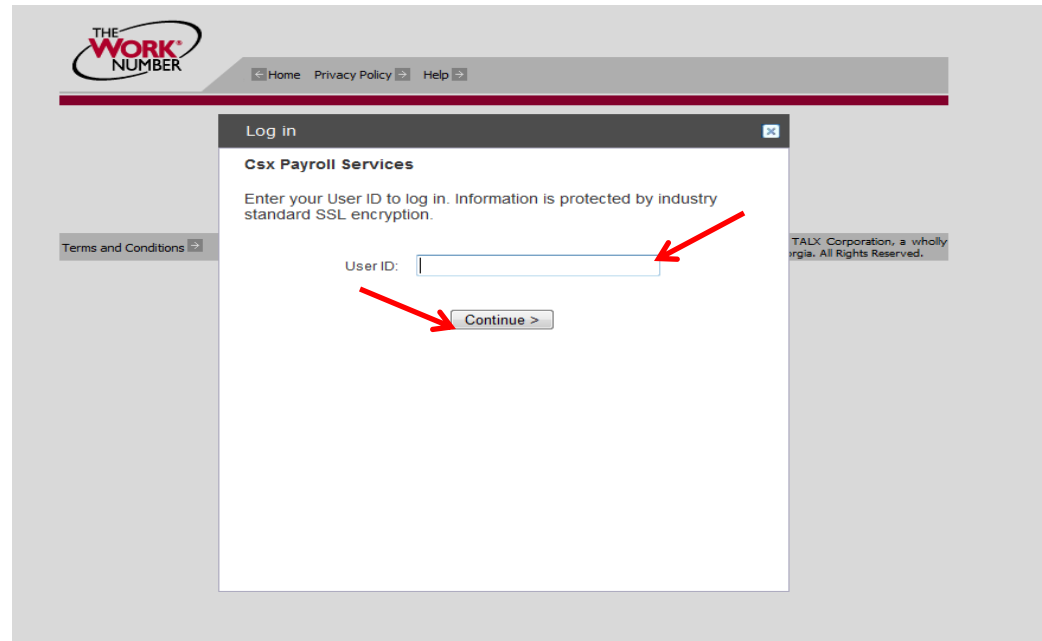


The screenshot shows the 'Employee Login' page of The Work Number website. At the top, there is a navigation bar with 'Home' and 'Help'. Below this, there is a 'Privacy Policy' link. The main content area features a large 'Employee Login' heading. Below this, there is a form with the label 'CSX Corp.' and a text box stating 'If you **only** need to provide proof of employment to someone (no proof of income), you may not need to login. Select an option below so we can serve you best.' Below the text box, there are four options, each with a red arrow pointing to it: 'I want to provide someone proof of my employment only.', 'I want to provide proof of employment AND income.', 'I want to get my Employment Data Report.', and 'I want to use other account features.' At the bottom, there is a footer with 'Terms and Conditions' and '© 2013 Equifax Workforce Solutions, a/k/a TALX Corporation, a wholly owned subsidiary of Equifax Inc. Atlanta, Georgia. All Rights Reserved.'

Verizon Wireless Discount Verification

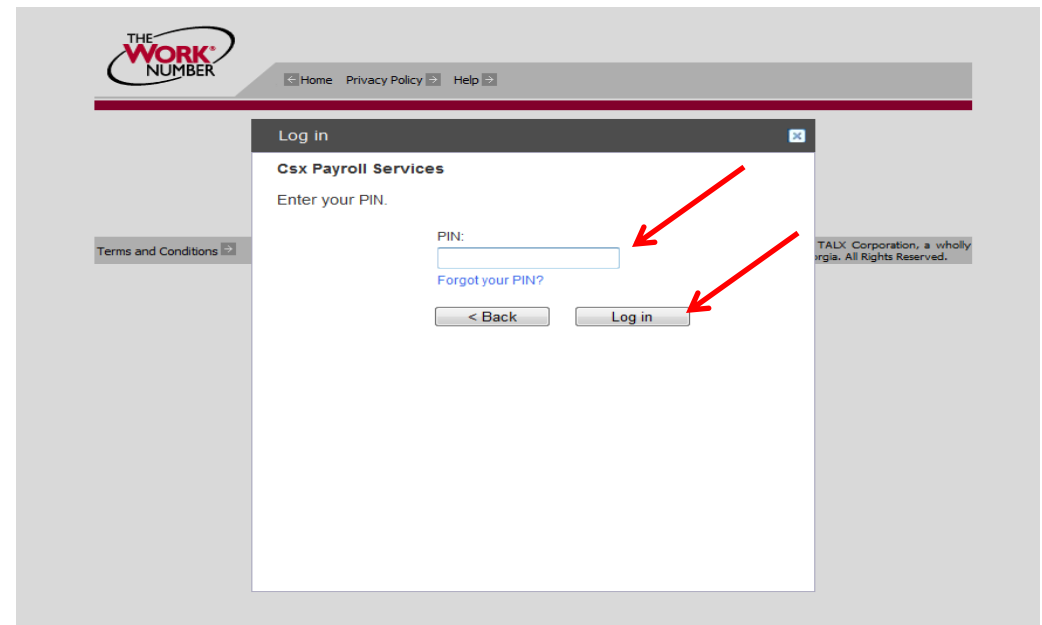
The Work Number Employment Data Request Form

- Enter your Social Security Number in the CSX Payroll Services “User ID” box
- Click “Continue” button



The screenshot shows the 'Log in' window for 'Csx Payroll Services'. The page header includes 'THE WORK NUMBER' logo and navigation links for Home, Privacy Policy, and Help. The main content area prompts the user to 'Enter your User ID to log in. Information is protected by industry standard SSL encryption.' Below this text is a text input field labeled 'User ID:' and a 'Continue >' button. Two red arrows point to the input field and the button respectively. A 'Terms and Conditions' link is visible on the left, and a footer note on the right reads 'TALX Corporation, a wholly owned subsidiary of Verizon Wireless. All Rights Reserved.'

- Enter your PIN.
- *If you have not enrolled and established a PIN, the default will be your date of birth in the format MMDDYY (example: January 23, 1965 would be entered as 012365)
- Select “Log in” button



The screenshot shows the 'Log in' window for 'Csx Payroll Services' at the PIN entry stage. The page header is identical to the previous screenshot. The main content area prompts the user to 'Enter your PIN.' Below this text is a text input field labeled 'PIN:', a 'Forgot your PIN?' link, and two buttons: '< Back' and 'Log in'. Two red arrows point to the PIN input field and the 'Log in' button respectively. The 'Terms and Conditions' link and footer note are also present.

Verizon Wireless Discount Verification

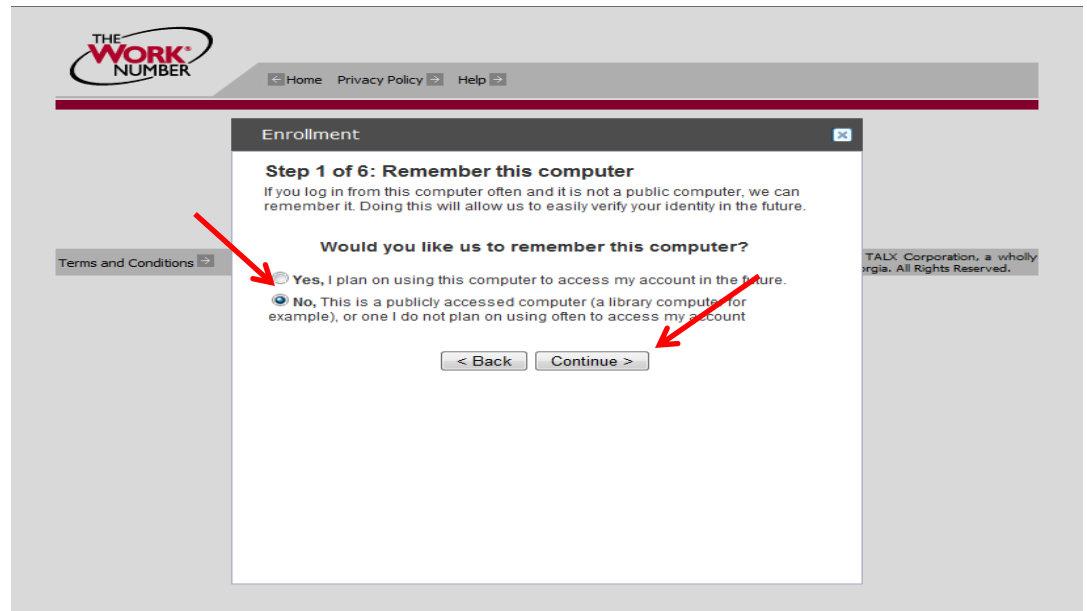
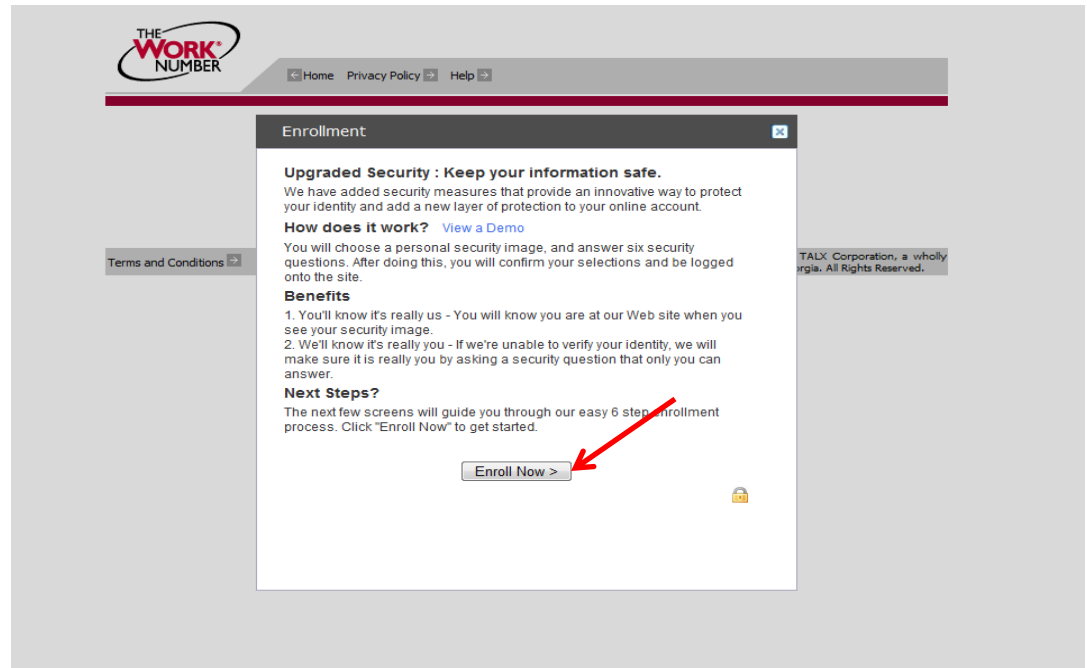
The Work Number Employment Data Request Form

Enrollment Steps (6 step process)

- On Enrollment page, select “Enroll Now” button

- Step 1 Remember this computer: Select “Yes” or “No” button
- Click “Continue” button

- *Proceed to slide 10 if you have already established a pin



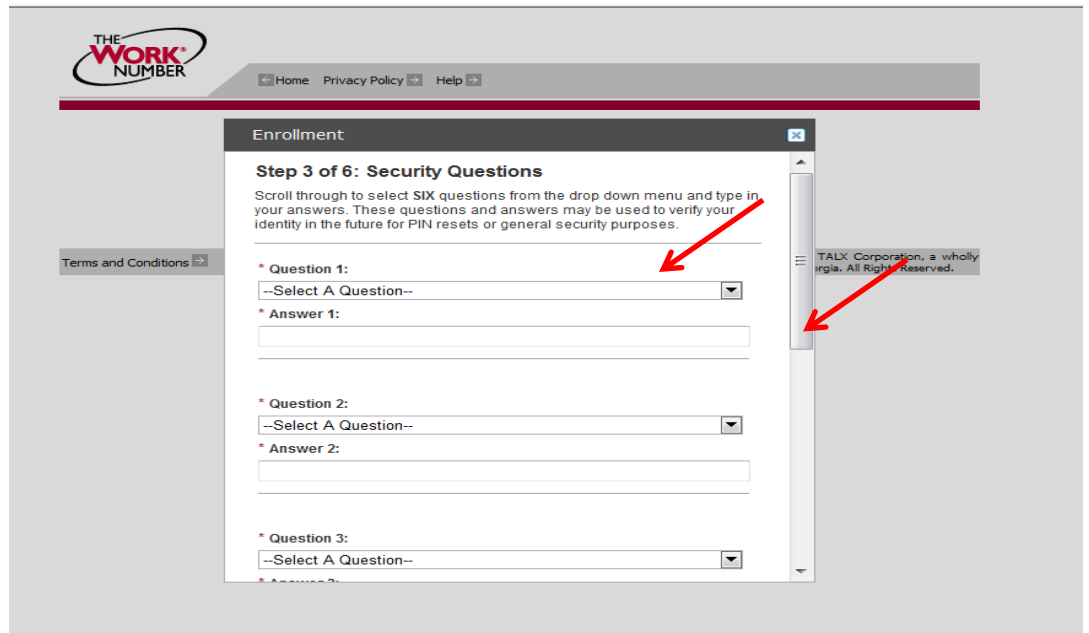
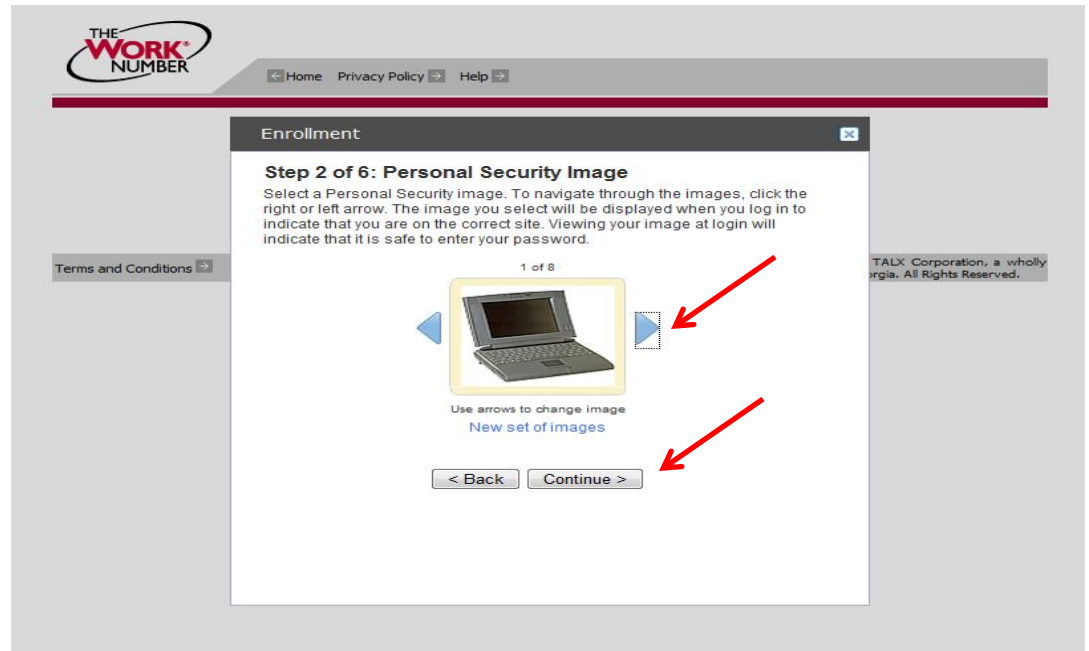
Verizon Wireless Discount Verification

The Work Number Employment Data Request Form

- Step 2 Personal Security Image: Select security image;
- Click “Continue”

- Step 3 Select Security Questions: Select 6 security questions;
- Scroll bar downward and Click “Continue”

- *Proceed to slide 10 if you have already established a pin



Verizon Wireless Discount Verification

The Work Number Employment Data Request Form

- Step 4 Contact Information: Enter “Phone” and “Email”;
- Click “Continue”

- Step 5 Review Security Selections: Scroll bar downward and select “Continue” button

- *Proceed to slide 10 if you have already established a pin

Enrollment

Step 4 of 6: Contact Information – Personal Information

Please verify and/or update your phone numbers and/or E-mail addresses. For security purposes, you are **required to have at least one phone number on file**. We also strongly recommend you have an E-mail address on file. E-mail addresses will be used for Alert/Notification purposes.

Please note: Direct numbers are preferred, as numbers with extensions cannot be used to contact you for identity verification purposes.

***Phone**

Work Phone Country:

[+Add another Phone Number](#)

E-Mail

E-mail 1

[Terms and Conditions](#)

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Enrollment

Step 5 of 6: Review Security Selections

Remember This Computer [Change](#)

No

Personal Security Image [Change](#)



Security Questions and Answers [Change](#)

1. What is your maternal grandmother's first name?

[Terms and Conditions](#)

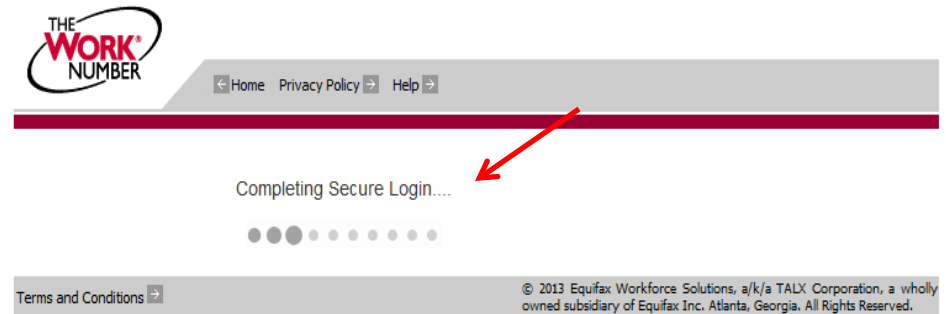
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Verizon Wireless Discount Verification

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- System will process with following message: “Completing Secure Login”

*Proceed to slide 10 if you have already established a pin



Verizon Wireless Discount Verification

The Work Number Employment Data Request Form

- Select “Employment Data Report” Tab

The screenshot shows the Work Number Employee portal. At the top, there are navigation links for 'Employment Verifications', 'My Other Solutions', and user information for 'LISA L JEFFERSON'. The 'Employee' header is prominent. Below it, a navigation bar includes 'Home', 'Prove Employment / Income', 'Salary Key', and 'Employment Data Report', with the last tab selected. A red arrow points to this tab. The main content area features three primary buttons: 'Prove Employment to Verifiers', 'Prove Income to Verifiers', and 'Request Instant Online Report' (highlighted in green). There are also links for 'How to request an online EDR' and 'Download Manual Request form'. A section titled 'Most Recent Salary Key Activity' contains a table with columns for 'Salary Key', 'Date Requested', 'Last Updated', and 'Status', showing a 'User Not Found' entry. A '+ New Salary Key' button is located below the table. On the right, there is a 'How to Create Salary Key' guide. The footer contains copyright information for Equifax Workforce Solutions and links to 'Privacy Policy' and 'Terms and Conditions'.

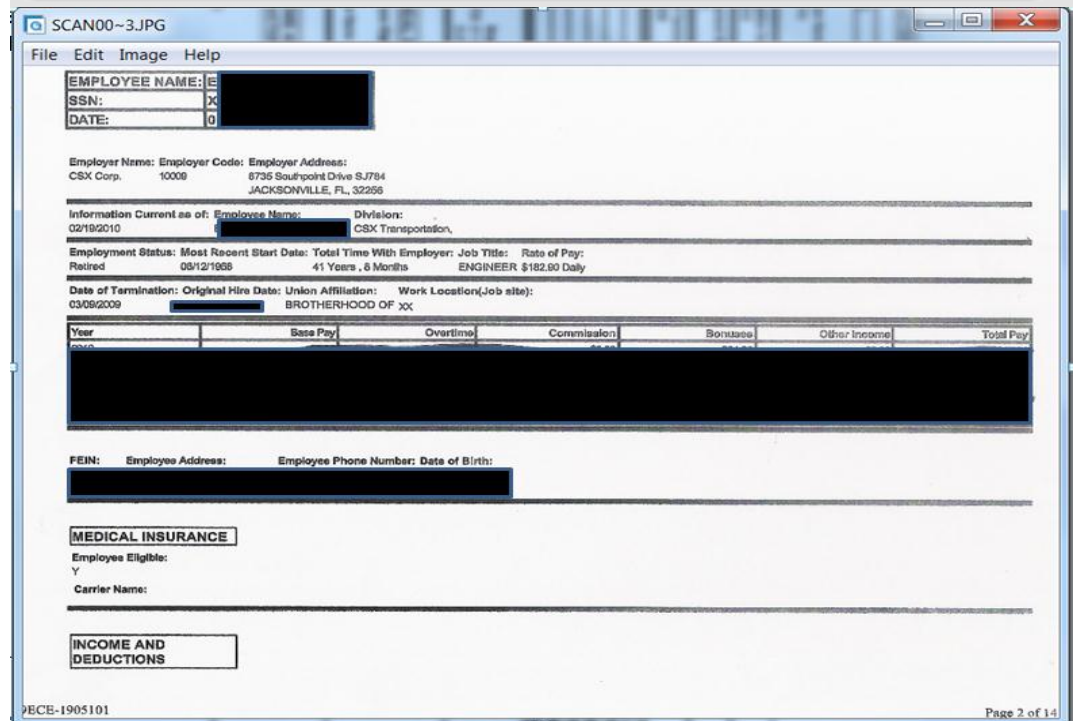
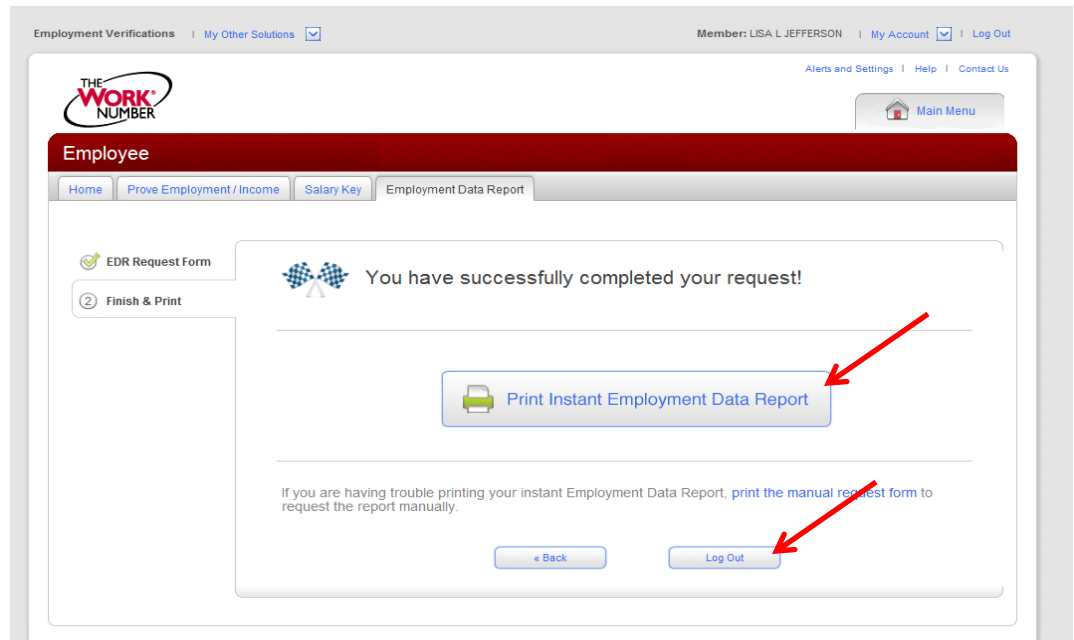
- Select “Your State”
- Select “Reason for Request”
- Select “Yes” or “No” buttons at the “Print full SSN?”
- Click "Get Instant Online Report" button

The screenshot displays the 'Employment Data Report Request Form'. The 'Employment Data Report' tab is selected in the navigation bar. The form is titled 'Employment Data Report Request Form' and includes instructions: 'Complete the form to download your instant online Employment Data Report.' There are three dropdown menus: '* Your State: Select One', '* Reason for request: Select One', and '* Print full SSN?: Yes No what's this?'. Red arrows point to each of these dropdowns. Below the form is a 'Disclaimer - Some Employers Not Available Online' section, which lists companies for which online reports are not available: '10396 - State of California', '10716 - Tx Dept of Criminal Justice Human Resources HQ Employee Svs', and '14817 - Oregon State University'. A 'Print Manual Request Form' link is provided. At the bottom of the form is a large blue button labeled 'Get Instant Online Report >>'. A red arrow points to this button. The footer of the page is identical to the previous screenshot.

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The Work Number Employment Data Request Form

- You have successfully completed your Employment Data Request
 - Click "Print Instant Employment Data Report" button
 - If finished, Click "Log Out" button
-
- Page two of the report should contain CSX Employment Information
 - Suggest "blocking out" any Social Security and Salary Information prior to submitting document to Verizon.



Verizon Wireless Discount Verification

The Work Number Employment Data Request Form

Proceed to Verizon Wireless website:

<https://www.verizonwireless.com/discounts> to complete the Discount Eligibility Form.

- Click on the “Don’t Have a Work Email Address” link

- Click the link to complete the “Discount Eligibility Form”

DISCOUNT PROGRAM

GET DISCOUNTS THROUGH YOUR EMPLOYER ON PHONES, CALLING PLANS, ACCESSORIES & MORE!



Is your company a part of the Verizon Wireless employer discount program? To find out how you can receive discounts on phones, calling plans, accessories and more through this program just enter your work email address below.

If your work email address matches our records, you will receive an email from us with instructions on how you may begin to take advantage of the discounts for which you are eligible.

Check Your Eligibility

Note that personal email addresses cannot be accepted

Work email address:

Confirm work email address:

Sign up for Email Updates, special offers and other announcement

Check for Discounts

[Don't Have a Work Email Address?](#)

Employee Discount Program ~ Email Address Not Found

Don't have a work email address or Your Company's Email domain is not in our database

Thanks for your inquiry with Verizon Wireless. We apologize for the inconvenience, but the email address you entered does not match any of the participating companies in our record. You might try one of the options below.

Current Verizon Wireless Customers

- If your company's email domain was not found in our database, [go back](#) and re-enter your email address.
- If you don't have a work email address, complete the Discount Eligibility Form.

Non Verizon Wireless Customers

- If your company's email domain was not found in our database, [go back](#) and re-enter your email address.

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The Work Number Employment Data Request Form

- Complete the “Discount Eligibility Form”
- Click the submit button

- After you complete and submit the Discount Eligibility Form you will be given the option to upload or fax a copy of your documentation to Verizon

All inquiries relating to your discount eligibility status should be directed to: Verizon Wireless website:

<https://www.verizonwireless.com/discounts> to complete the Discount Eligibility Form.

Employee Discount Program

Discount Eligibility Form

Please complete the form below. If we find your employer in our systems, you will be given the option to upload or fax us a copy of your proof of employment.

Please have one of the following proof of employment documents ready:

- **Employee Badge.** Must contain employer's name and employee's first and last name.
- **OR Paystub.** Black Out: salary, tax amounts, banking information and Social Security Number before providing document. Date, Employee name and Company ID must be visible when scanned. Paystub should not be more than 60 days old from date of submission.

For members of our military, please do not submit your military ID. Instead, provide any of the following:

- Paystub
- Veteran's ID Card
- DD Form 214



Employer Information

Company name, address (including city, state and zip) must match your corporate Headquarters name and address.

Company Name*: (Corporate HQ Name)

Address Line 1*: (Corporate HQ Address)

Address Line 2:

City*: (Corporate HQ City, State, Zip) State*: Zip Code*:

Employee Information

Employee First Name, Last Name, Wireless Phone Number and Billing Zip Code must all match up on the VZW Bill.

Employee First Name*:

Employee Last Name*:

Home Phone Number*:

Work Phone Number*:

Wireless Phone Number*:

Last 4 Digits of SSN*:

Work Email Address:

Billing Zip Code*:

Fields marked with (*) are required.

 **Submit**